

**LOS ANGELES REGIONAL FOOD BANK
JOB AD**

POSITION: Health Educator
SUPERVISOR: Director of Nutrition Services
STATUS: Hourly/Non-exempt



COMPANY

The Mission of the Food Bank is to mobilize resources to fight hunger in our community. The Food Bank serves more than 300,000 clients on a monthly basis and, in 2019, distributed 81.2 million pounds of food. Los Angeles Regional Food Bank employees are hired because of their skills, and because of their commitment to our mission. This means that each of us, working together, will do all that we can to fulfill our vision that no one goes hungry in Los Angeles County. Our core values include: Respect, Stewardship & Accountability, Collaboration, Urgency, Service, Integrity and Diversity. Our organization is committed to maintaining a positive and engaging workplace for all employees.

ESSENTIAL FUNCTION

The Health Educator is responsible for identifying and communicating health-promoting services such as health education programs and presentations. This role will also spearhead the implementation of health services through partnerships with community-based organizations and providers. Primary duties may include coordinating health education programs in the community, communicating program needs, concerns, and resources; acting as a resource person in health education, applying appropriate research principles in health education; attending various organization meetings or conferences; and providing information to members eligible for case management program.

WHAT YOU'LL DO

Community Outreach & Education: Make outbound attempts to program members to provide health information according to program standards. Educate members, prospective members, community organizations, and providers about Health Education programs and services. Recruit community organizations, resource people and potential participants for support and assistance in program planning. Maintain cooperative working relationships with public agencies and coordinate health education program activities with those of other departments and outside agencies and organizations. Prepare written educational materials for distribution to the community; update information as needed.

Program Management & Reporting: Plan, organize, coordinate and participate in the development, administration, and evaluation of District health education and promotion programs including wellness, nutrition, physical fitness, tobacco and unintentional injuries. Assess community needs by obtaining and analyzing community data via surveys, interviews, monitoring, etc. Recommend and assist in the

implementation of goals and objectives; develop logical scope and sequence plans for providing health education programs. Assess and evaluate service levels, operations and activities of assigned responsibilities; recommend improvements and modifications; prepare various reports on operations and activities.

QUALIFICATIONS

- Requires a BA/BS in Health Promotion, Health Education, Nursing, or related field.
- 3 years of experience in health or managed care education (or any combination of education and experience, which would provide an equivalent background).
- Certification as a health education specialist (CHES) is preferred.
- Master's in Public health (MPH) degree with concentration in community health or health education is highly preferred.
- Requires strong communication skills (written and verbal), and interpersonal skills.
- Prior experience in providing administrative oversight (budget management, program tracking, reporting, staff management).
- Requires strong organizational and time management skills.
- Experience working with diverse populations is preferred.
- Bilingual Spanish or other language is preferred.
- Will require up to 25% local travel within the region.

BENEFITS

We offer a comprehensive benefits package:

- Medical, dental, vision and flexible spending accounts.
- Employer paid Life Insurance and Long Term Disability.
- 403(b) retirement savings plan.
- Employee Assistance Program.
- Vacation: Two weeks for the first three years.
- Sick Time: 9 days per year.

To apply, please submit cover letter and resume directly to jobs@lafoodbank.org.

In instances of a federal, state or locally declared emergency, Los Angeles Regional Food Bank is typically considered an essential service and emergency responder; all of its employees may be called in to perform regular or emergent duties.

As a part of the Food Bank's pre-employment screening process, all potential employees are subject to a Criminal Background Check. Los Angeles Regional Food Bank is proud to be an "Equal Opportunity Employer."